



# Hatch Elementary School

## HATCH PTO AGENDA

Tuesday, April 16, 2019 , 7:00 - 8:00 pm  
Hatch Media Center

All parents, guardians and teachers are encouraged to attend.  
Free PTO sponsored child care in the lunchroom

**7:00 – 7:05      Introductions and Comment Card Instructions**

**7:05 – 7:20      Principal Report – Ms. Mendez**

The last few weeks of school is always a flurry of activities and events. Ms. Mendez will review several key things to be on the lookout for in the coming weeks.

- Upcoming Events handed out to attendees
- Money for Book Fair goes back to the teachers
- Kinder Open House (Please bring your children to the Open House)
- Talent Show is entertaining
- Beach Party looking for volunteers (June 5)
- Clap Out (June 6) Blacktop
  - Line up and clap them out
  - Asking parents to
  - Mr. Dan Mahoni- coordinated all the work
  - Mr. Jacobsen (Ms. Mendez read a letter from Mr. Jacobsen, graciously thanked everyone for their support)
  - Wants to show people the finished product.
  - Mr. Mahoni spoke and said he was happy to help

**7:20 – 7:40      2019 – 2020 PTO Budget**

Our Co-Treasurers will walk through the proposed budget for next school year, highlighting any changes to planned income or expenses. Voting on the budget will take place at the May meeting.

- Joyce discussed the budget
- Went through each line item

- Hatch Hosts- Golf outing will not be continuing, has been replaced with Hartch Hosts
- Different parents will host things (fundraising events)
- Kids Kreations
- Restaurant Events want to increase these opportunities
- World Language has decreased from previous years
- Expenses
  - Teacher expenses has increased because we have more teachers
  - Social Worker support
  - Field Trips has decreased by half/ we had allotted way more than we spent
  - T-Shirts we allot tshirts for PBIS every other year, not a line item yearly
  - Block Initiative charge by the classroom fee increased
  - All kids gets a Hatch t-shirt
    - PBIS explained (Positive Behavior & Intervention Supports)
    - Hatch Habits and behavioral expectations
    - A parent spoke about Black History Month field trips
      - Could be approved from the discretionary fund
      - We could add additional after approval
      - Teachers to attend workshops around diversity and inclusion. Can we add funds for that?
      - District funds for teacher development (Implicit Bias)
      - Group of teachers are going to training
      - Working with DIVco and supporting teachers ongoing growth
      - HAH is that an expense, its an income stream
        - Diversity of those who teach the after school classes
        - Conferences, create scholarship opportunities for teachers
        - Ms. Mendez putting together a wishlist
        - Additional support for students participating in HAH to add more staff for support

7:40 – 8:00

**PTO Business**

Approval of Meeting minutes

#### Funding Requests – Requests and changes to approving requests

- The Board has changed the request approval
- We have streamlined the less than \$100 can be approved via email, will be part of the minutes for community to see
- A limit \$1000 can be spent a a max
- These are things that don't require a lot of discussion.
- \$207 seat pockets Approved

#### Upcoming Events

- Ethnic Festival May 4 - Parade doesn't take long, please join us Starts at 10 (45 mins) At Julian School usually orange and white
  - 9:30-11:00
- Book Fair – April 22 – 26<sup>th</sup>
- Movie Matinee – April 26<sup>th</sup>

#### Open Chair Positions

**2019 – 2020 School Year Open Board Positions** - The nominations for the positions below will be announced at the meeting. Voting will take place during the May meeting.

**Co-President:** This person shares responsibilities and tasks with current co-president. These tasks include, but are not limited to, preparation of agenda and facilitation of monthly PTO Board meetings, monthly PTO general meetings, attend District-wide PTO Council meetings. Provide leadership and support to other PTO board members and event chair-people as needed. The Co-President elected will join a tenured PTO Board member in this position.

- **Kara Miller and Ayanna King**

**Co-Treasurer:** The Co-Treasurer maintains the financial records of the PTO, proposes and facilitates the budgeting process yearly, makes timely deposits and pays the PTO bills. The Co-Treasurer elected will join a tenured PTO Treasurer.

**Vice President, Chairpeople:** The VP of Chairs is responsible for recruiting chair people to run the forty or so PTO events/activities. This person will also provide ongoing support & facilitate help as requested. Other tasks include sending thank you notes and regular reminders to committee/activity chairs about upcoming PTO meetings, deadlines, etc.

- Need someone to step up

**Vice President, Hatch After Hours:** The VP of Hatch After Hours is responsible for developing, implementing and managing all elements of the HAH program. Recruit support to create a HAH Committee/Team. To manage the programs and provide comprehensive enriching afterschool programs for students.

- **Raquel Wells**

- **Will gladly take some assistance**

**Vice President, Communications:** The VP of Communications is responsible for managing communications to the Hatch community from the PTO (e.g., Hatch Happenings, Hatch PTO Facebook posts, etc.). The position is also responsible for monitoring the PTO email account.

- Need someone to fill that position

**Next PTO meeting – May 14, 2019**