

WILLIAM HATCH ELEMENTARY SCHOOL
P.T.O. FUNDING REQUEST

Please provide the following information if your group/activity wishes to request funding from the P.T.O. Request guidelines are as follows:

- The program or activity must involve children and/or families from Hatch school.
- The program proposal must demonstrate educational or social benefit.
- Funding may be used to cover costs and/or supplies for an activity, but not to pay dues or membership fees, except in special financial circumstances of individual students.
- Reasonable records or receipts must be kept to verify expenditures and payments.
- Requests must be submitted according to PTO schedules and will be reviewed and voted on in a general PTO meeting.

DATE OF REQUEST: _____

SPONSOR'S NAME/ORGANIZATION MAKING REQUEST:

Andrew Righheimer, 3rd Grade Teacher - HATCH

DESCRIBE THE PROPOSED ACTIVITY/PROGRAM: (continue on back if necessary)

The program is the Plant Growth and Development Unit of science where students will be given the opportunity to create and examine, in detail, the life cycle of a plant.

DOLLAR AMOUNT REQUESTED:

2 @ \$80.95 = \$161.90

CHECK TO BE MADE PAYABLE TO: _____

DESCRIBE HOW FUNDS WILL BE USED: (continue on back if necessary)

to purchase two lighting systems (CG-97-1944), so each third grade class can conduct their experiments simultaneously.

SIGNATURE OF PERSON MAKING REQUEST:

Andrew Righheimer

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DATE OF REQUEST: 1/5/10

SPONSOR'S NAME/ORGANIZATION MAKING REQUEST:
Dana Pietrini - 1st grade teacher

DESCRIBE THE PROPOSED ACTIVITY/PROGRAM: (continue on back if necessary)
Area Rug - for my circle area

\$299.95 Rug
\$44.99 Shipping www.discountschoolsupply.com
\$18.75 tax

DOLLAR AMOUNT REQUESTED: \$ 363.69

CHECK TO BE MADE PAYABLE TO: _____

DESCRIBE HOW FUNDS WILL BE USED: (continue on back if necessary)

SIGNATURE OF PERSON MAKING REQUEST:

Dana Pietrini